



# Emmanuel Catholic College

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*God is with us*

28 March 2019

Dear Parents/Guardians,

At the commencement of the year, the College embarked on using a program called Consent2Go.

The reason we have adopted Consent2Go it allows for the need to send paper versions of permissions slips, while giving you greater confidence and peace of mind for the welfare of your children attending school excursions.

Consent2Go makes life a little easier with time-saving features, including:

- being able to update medical, dietary or contact details at any time, not just when an excursion will occur.
- not having to complete the same student information each time (forms are automatically pre-filled with the latest information held by the school).
- being able to access the system from any device, i.e. phone, tablet, laptop or desktop.
- not having to download an app or regularly upload new versions.
- not requiring you to remember or change logins or passwords.
- facility to print excursion details for attaching to your fridge/noticeboard.

Importantly, Consent2Go improves Parent-Teacher communication at all times, ensuring the information held by the school is managed and updated by you the parent in real time.

The benefits of Consent2Go:

- allows Teachers to contact Parents/Guardians quickly in an emergency.
- sends you an SMS alert if you change your email address but forget to advise the school.
- messages you about last-minute excursion changes, e.g. an earlier finishing time.
- enhances confidentiality of student records.

We have been trialling this program for a number of events including the Year 7 HaSS Excursion, Year 11 Certificate II Timber Manufactured Products, Year 8 Bush Rangers Camp and Year 10 Incursions for Pastoral Care and Religious Education.

From these events we have received feedback from Parents, with the common problem being that families were unaware an invitation had been sent out. When an invitation is sent to families it comes from the following email address [admin@mcbschools.com](mailto:admin@mcbschools.com). Unfortunately, many email programs are viewing this as spam and sending it into the junk folder.

**May I ask families to please check their junk folders and mark the email from [admin@mcbschools.com](mailto:admin@mcbschools.com) as not junk. This will need to be done once and from this point on, all emails from the Consent2Go server will be found in your respective inbox.**

I thank you for your support as we continue to work through a new system that we embed into our College community.

Yours sincerely

Mr Vince Bellini  
**Vice Principal**

# Are you using a free web based email service?

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Consent2Go



For parents using a free web based email service such as Hotmail, Gmail, Yahoo, MSN or Microsoft Outlook, please add **admin@mcbschools.com** to contacts to ensure emails are accepted into your email inbox and not the junk or promotional folders. If an email has been sent, please search for admin@mcbschools.com, click on the sender and locate the Add to Contact option.

Consent2Go is happy to offer further assistance if required.